

Submitting VGM by ShipmentLink

■ STEP 1: REGISTER FOR WEB

- ShipmentLink member: use your ShipmentLink member ID to login to submit VGM directly

ShipmentLink >> SHIPPING & TRANSPORT Login | Contact Us | Register

<p>Sailing Schedules Provides you the most up-to-date sailing schedules and door to door schedules.</p> <ul style="list-style-type: none"> ➤ Search by Area ➤ Search by Point ➤ Search by Vessel 	<p>B/L Process Provides you to view the Internet Bill of Lading or upload your Bill of Lading instruction.</p> <ul style="list-style-type: none"> ➤ All-in-One Service <ul style="list-style-type: none"> - e-Booking - Submitting VGM NEW - B/L Instruction 	<p>Cargo Tracking Provides you the real-time shipment detailed information.</p> <ul style="list-style-type: none"> ➤ Cargo Tracking ➤ U.S.A. IT Location ➤ North America Traffic Information 	<p>Customer Services Provides you the flexible and efficient tool to manage and monitor your shipments.</p> <ul style="list-style-type: none"> ➤ Shipment Statistics ➤ Tracking Reports ➤ Event Notification 	<p>Regional Information Provides you the specific information of the following regions.</p> <ul style="list-style-type: none"> ➤ China 中国 ➤ Germany Deutschland ➤ Hong Kong 香港 	<p>Carriers This Website provides e-Commerce for Evergreen Line which is a joint service agreement consisting of following:</p> <ul style="list-style-type: none"> ➤ Evergreen Line <ul style="list-style-type: none"> - Notices and News ➤ Evergreen Marine
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Sailing Schedules	B/L Process	Cargo Tracking	Customer Services	Regional Information	Carriers	Login
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Submitting VGM

VGM submitter may provide Verified Gross Mass here as per SOLAS regulations.

Features :

- Easy and Efficient Paste Function for Multi-Container VGM Submitted online

Login

User ID :

Password :

Remember my ID on this computer

➤ Non ShipmentLink member: register as VGM member by simple steps

- ✓ Click “Register Now” then click “Submitting VGM”
- ✓ Read overall terms then click “Accept”
- ✓ Fill in Account Information and Contact Information then click “ Submit”
- ✓ A verification letter will be sent out to registered e-mail box.

Right after completing a simple application process, you will get an e-mail notice to confirm your password to www.shipmentlink.com

Submitting VGM
VGM submitter may provide Verified Gross Mass here as per SOLAS regulations.

Features :

- ▶ Easy and Efficient Paste Function for Multi-Container VGM Submitted online
- ▶ Tools to be Utilized Easily for Submitting VGM
 - ▶ Mobile App - [Android](#) / [Apple iOS](#)
 - ▶ [Standard Excel Template](#) for Upload online or submitting to a designated mailbox.

Login

User ID :
 Password :
 Remember my ID on this computer

[Submit](#) [Reset](#) [?Help](#)

[Forgot Password](#) [Register Now](#)

Due to System Security, if you are operating over 30 minutes, system will logout automatically.

Register

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✘ **Submitting VGM**
If you just need the function to submit VGM , please click [Submitting VGM](#) to register the membership.

✘ **e-Commerce Service**
If you have regular bussiness with EVERGREEN LINE and would like to join in the following service, please click [e-Commerce Service](#) to register the membership.

- ◆ e-Booking
- ◆ Submitting VGM
- ◆ B/L Instruction
- ◆ B/L Proofreading
- ◆ US Importer Security Filling(ISF)

Terms and Conditions of Accessing and Using of ShipmentLink Website (hereinafter called the " Website")

FOR ACCESS AND USE OF THE WEBSITE, THE USER EXPRESSLY UNDERSTANDS AND AGREES AS FOLLOWS:

CONFIDENTIALITY AND NON-DISCLOSURE

1. The user agrees that:
 - (i) All information contained in the Website shall be used by the user solely for the purpose of business needs to Evergreen Line, Evergreen Marine Corp. (Taiwan) Ltd., Italia Marittima S.p.A., Evergreen Marine (UK) Ltd., Evergreen Marine (Hong Kong) Ltd. and Evergreen Marine (Singapore) Pte Ltd. (hereinafter collectively called the "Carriers", and individually called the "Carrier");
 - (ii) All Information contained in the Website shall remain at all times the property of Carriers; and
 - (iii) Except as may be required by applicable law or legal process, the user shall not distribute, disclose, or disseminate such information to anyone, who does not have a need to know such information for the purpose for business to Carriers, unless and until such time as:
 - (a) Such information is generally available to the public other than as a result of a breach of this Terms and Conditions; or

7. Disclaimer

Carriers assume no responsibility for your any inconvenience, resulting from any unexpected reasons which cause the abnormal operation to web-site. While Carriers are adopting an industry standard technology to protect your personal information, Carriers shall not be liable for the disclosure of your personal information on account of your improper use, or any type of malicious destruction by any third party from the site.

8. Internet Security

Carriers take reasonable steps to preserve the security of cookies and will use standard industry efforts to safeguard the confidentiality of your personally identifiable information.

9. Edit/Opt-out Registered User's Profile

You can review and change the information you submitted and you have the right to request Carriers not to use or retain your personally identifiable information. However, we may retain some of them in our files in some circumstances, such as to resolve disputes and, due to technical constraints, such information is never completely removed from our databases.

10. Important Advice

In order to protect your privacy and our proprietary databases and systems, we recommend that you not share any of your personally identifiable information, such as password, or personal identification number, with any third party that would allow them access to sensitive account information. Carriers will never ask you for your password and will not be held responsible for events arising from third parties gaining unauthorized access to your personal information. If the security of your password has been compromised for any reason, you should change your password immediately and notify us for assistance. We also remind you that you may be legally responsible for the processing of data. For example, if you illicitly upload or download and that everything may be traced back to you even if you use a pseudonym.

11. Changes to this Statement

We reserve the right to change these guidelines and disclaimers at any time, and may update this Statement by publishing the revised Statement on the Carriers' Web site.

12. Questions and Suggestions

Please [contact us](#) if you have any questions and suggestions regarding this Statement.



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VGM Register

All mandatory fields are denoted by *.

Account Information

* User ID The User ID shall be filled in your E-mail address.

* Password

* Re-Confirm Password

- The length of new password must be set up between 8 and 20 characters.
- New password shall be composed of an uppercase alphabet (A-Z), a lowercase alphabet (a-z) and a numeral (0-9) at least.
- New password can not be set up as the same characters in the front of "@" in your User ID.(ex: User ID :JohnSmith123@company.com.uk. The new password can not be set up as "JohnSmith123" only.)

Contact Information

* Name Mr. (First Name - Last Name)

* Company Name

* Address Zip Code :

* Country / Area ===== Select Country / Area =====

* Telephone - - -
(Country / Area - Area Code - Phone Number - Extension)

* Verification Code S W V Z



From: registration@shipmentlink.com [mailto:registration@shipmentlink.com]
Sent: Thursday, May 12, 2016 10:31 AM
To: JENNY K.C. TSAI <[Click @evergreen.com.tw](mailto:Click@evergreen.com.tw)>
Subject: VGM Reporter Verification Letter [Quality Assurance]

Dear Sir/Madam,

Thank you very much for your registration.

Please click the below to complete the whole process.

[Click for clarification](#)

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Kindly be advised that your login information is as below.

User ID : [Click @evergreen.com.tw](mailto:Click@evergreen.com.tw)


Password : Jenny0822

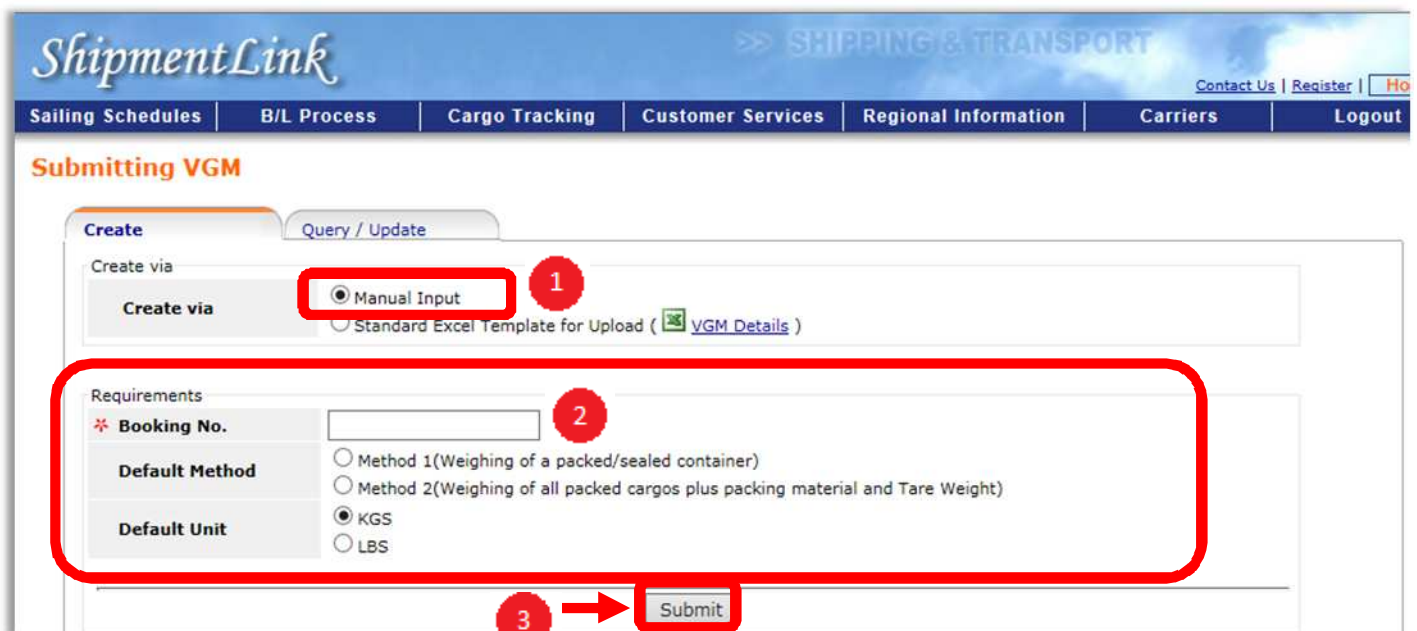
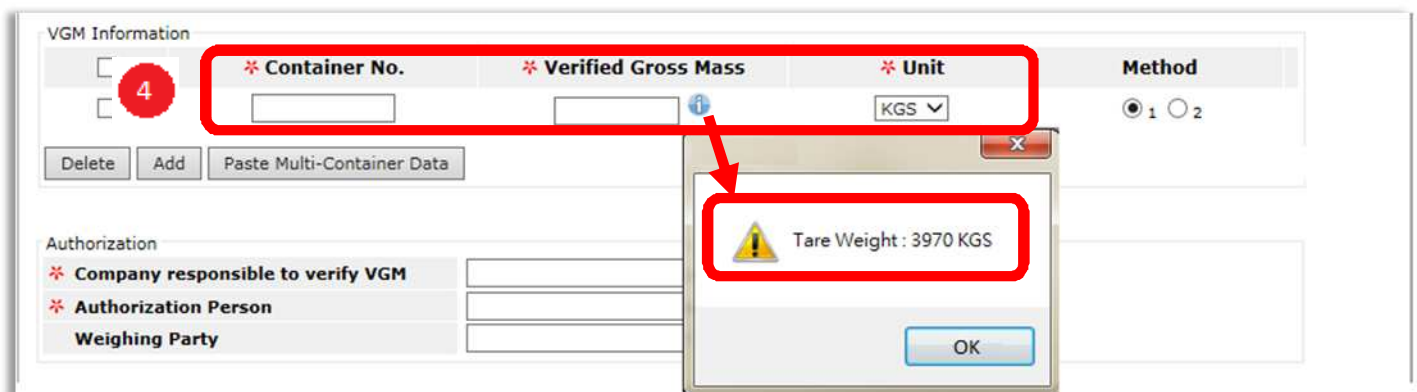
Best Regards.

- Evergreen Line is a joint service agreement consisting of Evergreen Marine Corp. (Taiwan) Ltd., Italia Marittima S.p.A., Evergreen Marine (UK) Ltd., Evergreen Marine (Hong Kong) Ltd. and Evergreen Marine (Singapore) Pte Ltd..
<http://qa.evergreen-line.com>
- ShipmentLink provides e-commerce services for Evergreen Line.
<http://qa.shipmentlink.com>
Should you have any query, please feel free to [contact us](#) or email us at registration@shipmentlink.com

This e-mail is sent by system, please do not reply to the sender.

STEP 2: SUBMIT VGM FOR SINGLE CONTAINER

- Use your member ID to login “Submitting VGM”
- Select “Manual Input”
- Insert *Booking No.
- Select “Default Method and Unit” then Click “Submit”
- Insert *Container No./ *Verified Gross Mass/*Unit (Mandatory)
- Click  to query container tare weight
- Insert *Company Responsible to Verify VGM (Mandatory)/
*Authorization Person (Mandatory)/ Weighing Party (Optional)
- Check Verified Gross Mass Weight Certification and tick “I agree”
- Click “Submitting VGM”

Authorization

* Company responsible to verify VGM	SHIPPER'S COMPANY
* Authorization Person	TEST
Weighing Party	ABC

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Verified Gross Mass Weight Certification

We being a Shipper (hereinafter referred to as Shipper, including but not limited to shipper's duly authorized party/person, agent, representative, and/or any person who can act on behalf of the Shipper, etc.) of the below shipment(s) hereby undertake to comply with the new requirement of SOLAS regulations with below terms and conditions:

- 1) We understand that it is Shipper's responsibility to provide verified gross mass weight as per SOLAS regulation (Chapter VI, part A, regulation 2) and commit to obey the aforementioned international convention and/or enforcement rules in relation to verified gross mass weight issued by connecting nations and/or Carrier's bill of lading.
- 2) We understand that accurate verified gross weight of each container shall be a required subject matter for safety multimodal transportation. We warrant the information provided as listed hereinafter have been verified correctly and accurately to meet SOLAS regulations as mentioned above.
- 3) We shall indemnify you against all delay, loss, damage, expenses, costs, penalties and/or liabilities arising or resulting from Shipper's late providing, inaccuracies in or inadequacy of such information. We further expressly agree the terms and conditions of Carrier's bill of lading are incorporated and applied.

I agree.

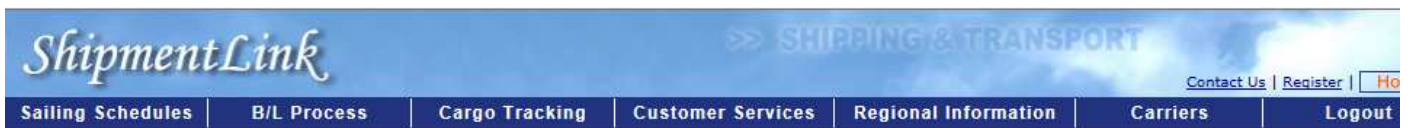
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Submitting VGM

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STEP 2: SUBMIT VGM FOR MULTIPLE CONTAINERS

- Select “Manual Input”
- Insert *Booking No.
- Select “Default Method and Unit” then click “Submit”
- Click “Paste Multi-Container Data” to paste “Container No.” & “Verified Gross Mass”(Maximum is 200 containers)
- Click “Submit”
- Insert *Company Responsible to Verify VGM (Mandatory)/
*Authorization Person (Mandatory)/Weighing Party (Optional)
- Check Verified Gross Mass Weight Certification and tick “I agree”
- Click “Submitting VGM



Submitting VGM

Create via

Manual Input **1**
 Standard Excel Template for Upload ([VGM Details](#))

Requirements

* Booking No. **2**

Default Method

Method 1(Weighing of a packed/sealed container)
 Method 2(Weighing of all packed cargos plus packing material and Tare Weight)

Default Unit

KGS
 LBS

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VGM Information

<input type="checkbox"/>	* Container No.	* Verified Gross Mass	* Unit	Method
<input type="checkbox"/>	<input type="text"/>	<input type="text"/> ⓘ	KGS ▾	<input type="radio"/> 1 <input type="radio"/> 2

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VGM Information

<input type="checkbox"/>	* Container No.	* Verified Gross Mass	* Unit	Method
<input type="checkbox"/>				

Delete Add **Paste Multi-Container Data**

Authorization

* Company responsible to verify VGM

* Authorization Person

Weighing Party

Paste Multi-Container Data

Explanation

- Please paste Container No. and relevant VGM to the left and right window separately. After you click at the 'Submit' button, data will be transferred to the previous screen for you to check or edit.
- You may input 1 ~ 200 containers here. Please be sure to separate them using 'Enter' key after each record.

Requirements

Default Method

Method 1 (A packed/sealed container)

Method 2 (All packed cargo+packing material+tare weight)

Default Unit

KGS LBS

Paste Multi-Container Data

* Container No.	* Verified Gross Mass
EGSU9029721	1200
EISU9248641	1211
TCLU8680710	1200
IMTU9042132	1211
TEMU6409882	1200
EMCU9560600	1211
BMOU5771321	1200
EMCU8015339	1211
EMCU8063002	1200

Submit

VGM Information

<input type="checkbox"/>	* Container No.	* Verified Gross Mass	* Unit	Method
<input type="checkbox"/>	EGSU9029721	1200	KGS	<input checked="" type="radio"/> 1 <input type="radio"/> 2
<input type="checkbox"/>	EISU9248641	1211	KGS	<input checked="" type="radio"/> 1 <input type="radio"/> 2
<input type="checkbox"/>	TCLU8680710	1200	KGS	<input checked="" type="radio"/> 1 <input type="radio"/> 2
<input type="checkbox"/>	IMTU9042132	1211	KGS	<input checked="" type="radio"/> 1 <input type="radio"/> 2
<input type="checkbox"/>	TEMU6409882	1200	KGS	<input checked="" type="radio"/> 1 <input type="radio"/> 2
<input type="checkbox"/>	EMCU9560600	1211	KGS	<input checked="" type="radio"/> 1 <input type="radio"/> 2
<input type="checkbox"/>	BMOU5771321	1200	KGS	<input checked="" type="radio"/> 1 <input type="radio"/> 2
<input type="checkbox"/>	EMCU8015339	1211	KGS	<input checked="" type="radio"/> 1 <input type="radio"/> 2
<input type="checkbox"/>	EMCU8063002	1200	KGS	<input checked="" type="radio"/> 1 <input type="radio"/> 2
<input type="checkbox"/>	EISU8047278	1211	KGS	<input checked="" type="radio"/> 1 <input type="radio"/> 2
<input type="checkbox"/>	EISU8040967	1200	KGS	<input checked="" type="radio"/> 1 <input type="radio"/> 2
<input type="checkbox"/>	EMCU8058562	1211	KGS	<input checked="" type="radio"/> 1 <input type="radio"/> 2
<input type="checkbox"/>	CAIU5801200	1200	KGS	<input checked="" type="radio"/> 1 <input type="radio"/> 2
<input type="checkbox"/>	MAGU2320760	1211	KGS	<input checked="" type="radio"/> 1 <input type="radio"/> 2
<input type="checkbox"/>	TEMU4521872	1200	KGS	<input checked="" type="radio"/> 1 <input type="radio"/> 2
<input type="checkbox"/>	EITU1655460	1211	KGS	<input checked="" type="radio"/> 1 <input type="radio"/> 2
<input type="checkbox"/>	EITU1217838	1200	KGS	<input checked="" type="radio"/> 1 <input type="radio"/> 2
<input type="checkbox"/>	IMTU1024810	1211	KGS	<input checked="" type="radio"/> 1 <input type="radio"/> 2
<input type="checkbox"/>	EITU1170094	1200	KGS	<input checked="" type="radio"/> 1 <input type="radio"/> 2
<input type="checkbox"/>	GATU8738448	1211	KGS	<input checked="" type="radio"/> 1 <input type="radio"/> 2
<input type="checkbox"/>	DRYU9322166	1200	KGS	<input checked="" type="radio"/> 1 <input type="radio"/> 2
<input type="checkbox"/>	FSCU7046363	1211	KGS	<input checked="" type="radio"/> 1 <input type="radio"/> 2
<input type="checkbox"/>	EMCU9696617	1200	KGS	<input checked="" type="radio"/> 1 <input type="radio"/> 2
<input type="checkbox"/>	LTIU8002729	1211	KGS	<input checked="" type="radio"/> 1 <input type="radio"/> 2
<input type="checkbox"/>	WFHU5184980	1200	KGS	<input checked="" type="radio"/> 1 <input type="radio"/> 2
<input type="checkbox"/>	EITU1066407	1211	KGS	<input checked="" type="radio"/> 1 <input type="radio"/> 2
<input type="checkbox"/>	FCIU9358269	1200	KGS	<input checked="" type="radio"/> 1 <input type="radio"/> 2
<input type="checkbox"/>	OFSU6771523	1211	KGS	<input checked="" type="radio"/> 1 <input type="radio"/> 2

Authorization

* Company responsible to verify VGM	SHIPPER'S COMPANY
* Authorization Person	TEST
Weighing Party	ABAC

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Verified Gross Mass Weight Certification

We being a Shipper (hereinafter referred to as Shipper, including but not limited to shipper's duly representative, and/or any person who can act on behalf of the Shipper, etc.) of the below shipment, we warrant the new requirement of SOLAS regulations with below terms and conditions:

- 1) We understand that it is Shipper's responsibility to provide verified gross mass weight as per SOLAS regulation 2) and commit to obey the aforementioned international convention and/or enforcement measures and weight issued by connecting nations and/or Carrier's bill of lading.
- 2) We understand that accurate verified gross weight of each container shall be a required subject matter for safety multimodal transportation. We warrant the information provided as listed hereinafter have been verified correctly and accurately to meet SOLAS regulations as mentioned above.
- 3) We shall indemnify you against all delay, loss, damage, expenses, costs, penalties and/or liabilities arising or resulting from Shipper's late providing, inaccuracies in or inadequacy of such information. We further expressly agree the terms and conditions of Carrier's bill of lading are incorporated and applied.

I agree.

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Submitting VGM

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Submit successfully

OK

STEP 4: QUERY FOR VGM

- Insert *Booking NO.
- Click “Query”
- VGM data will be available after your VGM submission

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Submitting VGM

Create **Query / Update**

Query Criteria

* Booking No. 1 Container No.

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Container No.	Verified Gross Mass	Unit	Company responsible to verify VGM	Authorization Person	Method	Weighing Party
EGHU9057566	24500	KGS	TEST	TEST		TEST
EISU9213408	24500	KGS	TEST	TEST		TEST
EITU1429781	24500	KGS	TEST	TEST		TEST
TEMU7124380	24500	KGS	TEST	TEST		TEST

STEP 5: UPDATE FOR VGM

- Please query out VGM data first then click “Edit”
- Update relevant VGM information
- Tick “I agree”
- Click “Submitting VGM” to update your VGM submission

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Submitting VGM

Create **Query / Update**

Query Criteria
 * Booking No. 574600005076 Container No.

Query

Container No.	Verified Gross Mass	Unit	Company responsible to verify VGM	Authorization Person	Method	Weighing Party
EGHU9057566	24500	KGS	TEST	TEST	TEST	TEST
EISU9213408	24500	KGS	TEST	TEST	TEST	TEST
EITU1429781	24500	KGS	TEST	TEST	TEST	TEST
TEMU7124380	24500	KGS	TEST	TEST	TEST	TEST

Edit

VGM Information

<input type="checkbox"/>	* Container No.	* Verified Gross Mass	* Unit	* Company responsible to verify VGM	* Authorization Person	Method	Weighing Party
<input checked="" type="checkbox"/>	EGHU9057566	24520	KGS	TEST	TEST	<input type="radio"/> 1 <input type="radio"/> 2	TEST
<input checked="" type="checkbox"/>	EISU9213408	24510	KGS	TEST	TEST	<input type="radio"/> 1 <input type="radio"/> 2	TEST
<input type="checkbox"/>	EITU1429781	24500	KGS	TEST	TEST	<input type="radio"/> 1 <input type="radio"/> 2	TEST
<input type="checkbox"/>	TEMU7124380	24500	KGS	TEST	TEST	<input type="radio"/> 1 <input type="radio"/> 2	TEST

Delete Add Paste Multi-Container Data

Submit successfully

OK

Submitting VGM

I agree